

PsychConsult[®] Provider Scheduling

Coordinating the scheduling of consumers, events, facilities, staff and resources can be a challenging task. With PsychConsult's Scheduling capabilities, everything you need to manage appointments is at your fingertips. Our intuitive options and point-and-click menus provide multiple ways to quickly view calendars, schedule appointments and allocate resources.

Appointment Search and Scheduling:

- ▶ Search for appointments by date, location, payor, procedure code and type of appointment.
- ▶ Schedule appointments based on clinician profiles, including primary language, treatment approach, demographics and payor credentialing.
- ▶ Satisfy and track access standards.
- ▶ Record and report on accepted and declined appointments.

Group Scheduling:

- ▶ Create group appointments with the ability to add or remove members, resources, and clinicians.
- ▶ Eliminate duplicate data entry by scheduling a group that defaults appointment details to each member.
- ▶ Schedule recurring group appointments automatically.

Event Scheduling:

- ▶ Create and track events such as community outreach activities.
- ▶ Add event-specific documents.

Staff and Resource Calendars:

- ▶ Reserve administrative time and allow staff members to indicate their availability for specific clinical services.
- ▶ View calendars with flexible displays for staff, consumers, resources and locations.
- ▶ Specify types of services that can be scheduled into an available time slot.

The screenshot displays the software interface with several key components:

- Search Panel (Left):** A tree view for 'Clinic/Service/Program/Protocol' including OAKWOOD, ER, MH, ADOLESCENT, ADULT, ACT, CASE, DUAL, INJ, IOP, IP, PARTIAL, RES, CHILD, CRISIS, MR/ID, SA, SPRINGFIELD, and WASH.
- Location Panel (Top Middle):** A list of locations: JAIL, JAIL, NORTHERN, and SOUTHERN.
- Search Options (Right):** Checkboxes for Staff, CSPP, Location, and Procedure. A 'Procedure Group' dropdown is set to 'Available'.
- Search Parameters (Bottom Middle):** Start Date: 01/14/2014, End Date: 01/28/2014, Type: Intake appointment. Days of the week are selected from Sun to Sat. A checkbox for 'Start time between 08:00 AM and 06:00 PM' is checked.
- Staff Calendar Table (Right):** A table with columns: Staff, Start Time, End Time, Dur., Location, Proc, Clinic, Service, Program, Protocol, Appt. Type. The date 01/14/2014 is selected. Rows include staff members like Green, Tracy, Taylor, Robert, and Silver, Anthony with their respective appointment times and details.
- Filter and Action Panel (Bottom Right):** 'Filter Appointments by' section with fields for Staff, Time (00:00 AM), and Duration (>=). Buttons for 'Filter', 'Clear', 'Next 50', 'Search Resource', 'Search Location', 'Schedule Appt', and 'Decline Appt' are present.