PsychConsult® Provider Overview

PsychConsult is designed to integrate organizations’ clinical workflow and revenue cycle. Data flows seamlessly from the initial call and scheduling to charge capture and billing for timely processing and payment posting, facilitating a complete electronic health record while promoting outcomes-based care.

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call Center/Contact Manager</td>
<td>Provides a single point of entry for logging calls, tracking all contacts, and other key tasks.</td>
</tr>
<tr>
<td>Scheduling</td>
<td>Facilitates individual, group, event, and staff appointments and is fully integrated with charge capture.</td>
</tr>
<tr>
<td>Registration</td>
<td>Enables accurate collection of demographic, financial and administrative data through an easy-to-navigate user interface.</td>
</tr>
<tr>
<td>Front Desk Reception</td>
<td>Allows for the collection of co-payments, tracks no shows and cancellations and alerts staff to missing or incomplete consumer data, while automating patient flow and notifying clinicians of consumer arrivals.</td>
</tr>
<tr>
<td>Caseload Manager</td>
<td>Organizes tasks related to treatment planning, clinical documents, clinical alerts, laboratory results and services. Provides a single point of access for clinicians to efficiently manage their daily schedule and caseload.</td>
</tr>
<tr>
<td>Clinical Documentation and Treatment Planning</td>
<td>Enables automation of clinical processes using standard and organizationally defined assessments. Configurable treatment plans and documents facilitate timely completion and accuracy of documentation.</td>
</tr>
<tr>
<td>Clinical Record</td>
<td>Creates a fully automated Electronic Health Record that saves time and improves the quality of services to your consumers</td>
</tr>
<tr>
<td>Bed and Census Management</td>
<td>Manages admissions for inpatient and residential settings using real-time bed search, bed transfer, and bed census summary information in an easy to read format that replicates organizations’ bed and unit structure.</td>
</tr>
<tr>
<td>Billing and Receivables Management</td>
<td>Reduces days in AR and minimizes denials by enforcing billing and charge completion rules. Integrated with electronic eligibility, authorization management and comprehensive AR management tools.</td>
</tr>
<tr>
<td>Order Entry/MAR</td>
<td>Creates and tracks orders for diagnostic tests, patient services, referrals and medications with one-click functionality to re-order, verify, co-sign or sign.</td>
</tr>
</tbody>
</table>
## PsychConsult® Provider

### Overview

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interoperability</td>
<td>Uses industry standard communication protocols (HL-7) to enable communication among systems. Creates and processes ANSI X12 billing transactions and outputs proprietary transaction sets utilized for State Reporting solutions.</td>
</tr>
<tr>
<td>ePrescribing</td>
<td>Electronically write and send prescriptions to pharmacies with an easy-to-use, Surescripts Certified, web-based solution that is fully integrated with PsychConsult.</td>
</tr>
<tr>
<td>Chart Viewer and Generator</td>
<td>Enables electronic viewing of a consumer’s record with the ability to generate charts for external distribution. Users can sort and organize information to suit individual needs of clinician or consumer.</td>
</tr>
<tr>
<td>Reporting</td>
<td>Includes a library of standard reports, ad hoc reporting, and the ability to import user-defined reports. Dashboards deliver up-to-the-minute information critical to managing resources and meeting operational goals.</td>
</tr>
<tr>
<td>PsychConsult Patient Portal</td>
<td>Increases patient engagement to improve care and meet operational goals.</td>
</tr>
</tbody>
</table>
PsychConsult® Provider
Bed and Census Management

Coordinating For Inpatient, Residential Facilities, Partial, and Day Treatment
Managing admissions, beds, consumer discharges and other census-related activity is essential for optimizing your clinical and financial operations. With PsychConsult, organizations can capture details associated with a consumer’s admission through discharge, while optimizing staff productivity and efficiently managing your census.

- Access real-time census information, including total capacity, open beds and percentage of occupancy.
- Graphic display of units, rooms and beds that follows an organization’s physical layout.
- Schedule admissions, discharges, bed changes and transfers.
- Utilize on-leave status, including bed hold and appropriate billing.
- Notify staff of tasks required for ADT activity.
- Assign treatment team members.
- Create daily room charges automatically.
- Document details of units’ service activity.
- Perform and view unit-specific work tasks.
- Access existing clinical documents.
- Manage and create notes, including observation and shift notes.
- Create dynamic groups for consumers on the unit utilizing automated progress notes.
PsychConsult® Provider
Billing and Receivables Management

Improving your organization’s cash flow requires efficient billing and accounts receivable processes. PsychConsult’s Billing and Receivables Management effectively automates your revenue cycle. Our functionality, coupled with advanced technology, results in effective authorization management, pre-billing edits, reduced claim denials and expedited payments for services provided.

- Create charges automatically from completed clinical services.
- Support a variety of payor contracts using the flexible charge master.
- Enforce criteria for successful billing with pre-billing edits.
- Generate industry-standard paper claim forms, including the CMS-1500 and UB-04, and electronic claims for the HIPAA-compliant transaction sets (ANSI X12N 837) Institutional and Professional.
- Automate remittance posting (ANSI X12N 835), individual account posting, cash posting and refunds.
- Manage service-level authorizations and produce alerts based on authorization criteria.
- Flag accounts in collections and place holds on consumer statements.
- Verify eligibility electronically (ANSI X12N 270/271) in batch and real time.
- Filter transactions by date, program, procedure code and payor.
- Perform rebilling and retroactive billing and reprint claim forms.
PsychConsult® Provider
Call Center/Contact Manager

Efficiently managing calls and contact information streamlines operations and improves care. With Call Center and Contact Manager, staff members can focus on the caller and the interaction, not on the application. This centralized, intuitive tracking tool allows staff members to capture relevant information about every caller and populates the information throughout the application. Practitioners and administrators can quickly access the information they need to deliver timely, effective care and allocate resources efficiently.

- Reduce duplicate data entry by automatically populating information captured in Call Center throughout Search for existing records using soundex or by alpha/character search.
- Collect extensive information on each call including acuity, duration, and resolution.
- Conduct triage using embedded tools such as risk assessments.
- Track referrals and all correspondence.
- Schedule follow-up calls with automatic reminders to staff members.
- Access calls and associated details in multiple views.
- Document call details for “non-consumers” with the ability to attach history when the consumer record is created.

![Image of software interface showing call center and contact manager features.]

askesis.com
info@askesis.com
877.275.2341
PsychConsult® Provider
Caseload Manager

PsychConsult’s Caseload Manager is a single point of access for clinicians to effectively manage their daily activities. With direct navigation to critical areas of the application, Caseload Manager provides an intuitive and comprehensive tool that will increase productivity.

<table>
<thead>
<tr>
<th>My Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>View scheduled clinical appointments and administrative activities for a single day or a date range.</td>
</tr>
<tr>
<td>Provides quick links to treatment plans, documents, and medication information for each scheduled consumer.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>My Caseload</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organizes and displays the clinician’s caseload for all clinical programs.</td>
</tr>
<tr>
<td>Displays key data for each consumer, including age, diagnosis, days since last seen and primary clinician.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>My To Do</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provides quick access to clinical program assignments and treatment team details.</td>
</tr>
<tr>
<td>Assign temporary coverage and security permissions to staff members.</td>
</tr>
<tr>
<td>Sort and filter caseload by multiple criteria.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>My To Do Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consolidates a complete listing of all clinical documents to complete, sign and co-sign.</td>
</tr>
<tr>
<td>Notifies clinician of assigned treatment plan-related tasks, including plans to review, plans to sign, and co-sign.</td>
</tr>
<tr>
<td>Provides a detailed breakdown of tasks, including phone calls, follow-ups, and more.</td>
</tr>
</tbody>
</table>
PsychConsult® Provider
Caseload Manager

My Staff
- View and manage your staff’s activities.
- Includes productivity and compliance reporting.

My Test Results
- Displays test results, including lab, radiology, and other images, and provides the capability for reviewing and signatures.

My Clinical Alerts
- Lists consumers that meet the criteria for organizationally defined clinical alerts.
- Allows clinicians to review, acknowledge and take the appropriate course of action based on the alert.
PsychConsult® Provider
Chart Viewer and Generator

PsychConsult helps agencies collect comprehensive clinical information, and Chart Viewer gives clinicians quick access to crucial information without the need to navigate throughout the application. Clinicians can sort and view information in the way that best suits the individual user, including by specific program or date range. With this flexibility, clinicians can make better treatment decisions—and make them more quickly.

Chart Viewer’s functionality has been extended to medical records staff via Chart Generator, which allows the selection of documents for exporting directly to PDF. With a configurable cover sheet and opportunities for the clinician to redact certain information, the chart can easily be prepared to meet a specific information request, saving staff time and reducing frustration.

- Define views to display complete charts, sections of a chart, or individual documents.
- View results chronologically or grouped by specific documents.
- Access documents directly from within Chart Viewer.
- Sort data such as vitals or medications within grid views for greater flexibility.
PsychConsult® Provider
Clinical Documentation and Treatment Planning

PsychConsult’s Clinical Documentation creates a fully automated EHR, enabling clinicians to edit, electronically sign, and secure documents to comply with organizational policies. PsychConsult’s comprehensive treatment plan functionality gives clinicians the capability to identify problems and their associated objectives and goals. Versioning capabilities provide a mechanism for demonstrating treatment progression. Together, clinical documentation and treatment planning save time, improve the continuity and quality of care, and help your organization meet accreditation requirements.

Clinical Documentation

- Create, access and view clinical documents for assessments, on-going treatment and discharge for all levels of service.
- Use standard data entry fields, such as check boxes and drop-down lists, to ensure consistent data entry.
- Sign documents electronically using password authentication.
- Grant or restrict user access to consumers’ documents based on security permissions.
- Design document templates specific to scheduled clinical services.
- Enforce rules to prevent bills from being produced when documentation is incomplete.
- Require co-signatures and automatically route documents to the co-signer.
- Build text from simple check boxes and drop-down choices.
PsychConsult® Provider
Clinical Documentation and Treatment Planning

Treatment Planning

- Define elements, structure, and layouts to reflect your organization’s unique qualities.
- Create treatment plans that are multi-disciplinary and/or program-specific.
- Modify and save preconfigured symptoms and problems to create customized content.
- Augment content with free text to individualize plans.
- Incorporate symptoms and problems captured in initial assessments.

- Assign coordinators to create and manage tasks.
- Route treatment plans automatically to assigned clinicians for approval and review.
- Integrate treatment plan content with progress notes and clinical documents.
- Maintain multiple versions of treatment plans.
- Capture consumer and clinician digital signatures.
- Notify staff of date-sensitive events, such as treatment plan creation, signatures and reviews.
PsychConsult® Provider
Clinical Record

To provide the highest quality services to consumers, an organization needs clinical information to be securely stored and instantly accessible to clinicians. PsychConsult creates a fully automated Electronic Health Record (EHR) that saves time and improves the quality of your services to consumers. PsychConsult maintains the most up-to-date certifications so organizations can maximize incentive payments while also safeguarding critical information and streamlining operations.

- Access a consumer’s full clinical record with one click.
- View aggregated clinical information, including problem list, vitals, notes, and lab results.
- Manage medication orders and MAR.
- Access problem lists that are automatically populated from diagnosis documents.
- Graph vitals for easier interpretation.
- Access allergy information and clinical alerts.
PsychConsult® Provider ePrescribing

Based on Allscripts™ award-winning technology, ePrescribe enables physicians to improve consumer care by ensuring the safety of every prescription written. Fully integrated with PsychConsult, Allscripts ePrescribe is an easy-to-use, secure web-based software solution that is accessible on computers, handheld devices, and cell phones. ePrescribe is Surescripts Certified and a qualified solution for MIPPA electronic prescribing incentives.

- Access information and prescribe from anywhere, anytime.
- Transmit prescriptions electronically, including Schedule II-V controlled substance medications.
- Improve consumer safety with automatic drug interaction checking, dosage checks, adverse reaction checks, and duplicate therapy checks.
- Access a complete drug reference library with one click.

- Display formulary status on medications.
- View information on lower-cost alternatives.
- View information on formulary or tiered formulary medications, consumer eligibility, and authorization requirements received electronically from the consumer's drug plan.
PsychConsult® Provider

Front Desk Reception

Managing the front desk requires easy-to-use tools to effectively execute daily activities while maintaining an efficient workflow. PsychConsult’s Front Desk Reception is designed to handle the multiple tasks that come across the front desk, all from one centralized location.

- Display scheduled services by date, location, program or staff.
- Filter information for user-defined views.
- Review dynamic alerts for service authorizations.
- Track status of appointments: Schedule, Show, Start, Stop and Complete.

- Send real time alerts to clinicians announcing the arrival of a consumer.
- Create, cancel or reschedule appointments.
- Manage individual and group appointments.
- Collect payments and print organization-defined receipts.
- Organize and manage end-of-day processing activities.

### Appointment Date:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Cnt</th>
<th>Patient ID</th>
<th>Name</th>
<th>Home Phone</th>
<th>Staff</th>
<th>Chart Group</th>
<th>Status</th>
<th>Time</th>
<th>Procedure</th>
<th>Total Bal.</th>
<th>Exp Print</th>
<th>Acti Print</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/21/14</td>
<td>00000001</td>
<td>Conway, Karen</td>
<td>(618) 882-3156</td>
<td>06:30 A.M.</td>
<td>PSYCHOTHR</td>
<td>60 M</td>
<td>$247.00</td>
<td>$15.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/21/14</td>
<td>00000002</td>
<td>Piatak, Thomas</td>
<td>(767) 321-0099</td>
<td>02:00 P.M.</td>
<td>PSYCHOTHR</td>
<td>60 M</td>
<td>$109.50</td>
<td>$3.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/21/14</td>
<td>00000003</td>
<td>Bartos, Cathi</td>
<td>(866) 767-2344</td>
<td>03:00 P.M.</td>
<td>ANGER MANAGE GROUP</td>
<td>60 M</td>
<td>$213.50</td>
<td>$3.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/21/14</td>
<td>00000004</td>
<td>Heinz, Brecken</td>
<td>(269) 567-2287</td>
<td>03:00 P.M.</td>
<td>ANGER MANAGE GROUP</td>
<td>60 M</td>
<td>$298.00</td>
<td>$3.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>01/21/14</td>
<td>00000005</td>
<td>Piatak, Thomas</td>
<td>(412) 321-0099</td>
<td>03:00 P.M.</td>
<td>ANGER MANAGE GROUP</td>
<td>60 M</td>
<td>$59.00</td>
<td>$3.00</td>
<td></td>
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</tbody>
</table>
PsychConsult® Provider
Interoperability

Effective use of your Electronic Health Record often relies on utilizing data from external systems. Whether the data are results from an outside laboratory, patient demographics from a hospital information system or insurance eligibility from a payor, EDI Connect provides a complete solution for third-party integration.

Connectivity
- Support for Industry Standard messaging formats:
  - HL7
  - XDS.b
  - X12
  - XML
  - NCPDP
  - DICOM
  - Delimited Text
- Access to local and remote systems via:
  - MLLP/LLP
  - TCP/IP
  - HTTP/HTTPS
  - Email
  - Web Services
  - Files
  - Database
  - S/FTP
  - JMS

Reliability and Scalability
- High performance integration engine handles hundreds of messages per second.
- Message broker with persistent storage eliminates data loss.
- Advance notification and logging provide alerts about error situations.
- Fault tolerance and clustering support enterprise readiness.
- Encrypted message storage ensures HIPAA compliance.

Extensibility
- Extensions written using industry standard languages Java and JavaScript.
- Integration with many open source libraries.
PsychConsult® Provider
Order Entry/MAR

Automation of order entry can improve your clinicians’ productivity, reduce errors, and speed the delivery of services. Doctors can order diagnostic tests, services, and medications, as well as make referrals – all free of the paper-based environment. Organizations can track and record all medications through the Medication Administration Record (MAR). Compliance is addressed with a configurable entry, signing, and verification process.

- Enter orders for organization-specific tests and electronically transmit to laboratories, radiology or departments within your organization.
- Use simple one-click functionality to reorder, sign, co-sign or verify individual orders.
- Configure an approval and verification process to your organization’s specifications.
- Access multiple order views including unsigned, unverified, co-signature required, all orders and order status.
- Retrieve unit-specific work lists including orders to verify, orders to sign and orders to co-sign.
- Define flexible order schedules as well as PRN with the capability to electronically transmit orders.
- Enter and track service orders including seclusion, restraints, vitals and observation.
- Create order sets to simplify data entry.
- Submit referrals to other professionals in your organization.
- Increase consumer safety by accessing drug interaction information and allergy alerts at the point of prescribing utilizing Medi-Span’s drug information database.
PsychConsult® Provider
Preferred Business Partners

To complement PsychConsult’s core functionality, Askesis has formed strategic partnerships with best-in-class partners to provide additional solutions to enhance your organization’s operations.

Allscripts™ LLC (www.allscripts.com) ePrescribe enables physicians to improve patient care by ensuring the safety of every prescription written. Fully integrated with PsychConsult, Allscripts ePrescribe is an easy-to-use, secure, web-based software solution.

HOSTING (www.hosting.com) builds and operates high-performance clouds for business-critical applications. Using enterprise-class networking and connectivity technologies, HOSTING provides the highest levels of availability, recovery, security, and responsiveness. They own and operate six geographically-dispersed data centers across the United States under an ITIL-based control environment independently validated for compliance against the PCI DSS and SOC (formerly SAS 70) frameworks.

Intelichart (www.intelichart.com) is a leading single-source provider of fully integrated healthcare information technology. Formulated in 2009, InteliChart provides solutions including a patient portal platform which fully integrates with PsychConsult. The company serves multiple markets including behavioral health, acute care, and office based environments.

Medi-Span (www.medispan.com), a part of Wolters Kluwer Health, provides prescription drug information to healthcare professionals. Seamless access to the Medi-Span drug database alerts clinicians to potential drug interactions and allergies, increasing patient safety and saving clinicians’ time.

Mirth (www.mirth.com) provides an integration engine that enables PsychConsult to seamlessly interface with the systems of our clients and partners.

The Odyssey Software Group (www.tosg.com) has an established a track record of 15+ years integrating Microsoft Dynamics GP software solutions for their customers. Askesis is able to offer an integrated General Ledger and Financial Reporting solution, in addition to Purchasing, Accounts Payable, Fixed Assets and Payroll/HR solutions.
OPEN MINDS (www.openminds.com)  
OPEN MINDS is a market research and management consulting firm specializing in the mental health, addictions, social services, disability support, and related public health sectors of the health and human service field. OPEN MINDS provides strategic direction and management insight to guide Askesis in its development of new applications and client service.

Systems Imaging, Inc. (www.sysimaging.com) provides Application XTender (AX) Suite, from EMC2 Corporation, a document scanning, storage, and retrieval solution. AX is a very powerful document repository with full document indexing, searching and retrieval capabilities and uses industry-standard, open databases to provide easy application management. Application XTender is integrated with PsychConsult and is accessible within four critical areas of the application.

TriZetto Provider Solutions/Gateway EDI (www.gatewayedi.com) is a clearinghouse that helps physicians, hospitals and health systems simplify business processes and maximize revenue. TriZetto Provider Solutions seamlessly integrates into PsychConsult, helping behavioral health organizations automate and manage their billing and collections processes.

Wiley (www.wiley.com) publishes scientific, technical, medical, and scholarly journals, encyclopedias, books and online products and services. Wiley Treatment Planners provide treatment planning content and can be integrated into PsychConsult for use with treatment plans.
PsychConsult® Provider
PsychConsult MCO

PsychConsult MCO helps organizations improve their care management by pairing members with the most appropriate service providers, managing authorizations, and tracking members' progress. PsychConsult MCO is available as both a self-hosted application and software as a service (SaaS).

**Member Services**
- Track all calls and contacts.
- Log all member information, including eligibility and authorization history.
- Search for the most appropriate provider for a member, based on location, specialization, or member preferences and needs, among other criteria.
- Manage authorizations throughout the continuum of care.
- Create, edit, and electronically sign customized documents to comply with organizational policies.
- Access clinical documentation to follow and review a member’s progress.

**Business Center**
- Support an organization’s business functions.
- Maintain benefit plan information.
- Organize benefit plans of multiple funding sources.

**Provider Relations and Contracts**
- Manage primary source verification of provider credentials.
- Maintain up-to-date information about credentialed providers.
- Structure provider network to serve needs of member population and match provider availability to population density.
- Manage provider contracts.

**Security Administration**
- Manage user logins, passwords, group definition, and group assignments.
- Assign specific views and profiles by user or group of users.
PsychConsult® Provider

PsychConsult Patient Portal

The PsychConsult Patient Portal Powered by InteliChart promotes consumer engagement, while streamlining communication between your organization and the individuals you serve. This leads to greater efficiency and better outcomes. The Patient Portal has specific functionality designed to serve both consumers and your staff, while meeting many of the requirements of Meaningful Use Stage 2.

- **Demographic Updates**
  - Stay up-to-date on consumers’ latest information.

- **Appointment Requests and Reminders**
  - Give consumers the flexibility to request preferred appointment times.
  - Remind consumers of upcoming appointments through automated text, email or phone calls.

- **Medication Refills**
  - Save staff time and effort by giving consumers the capability to request medication refills online.

- **Secure Messaging**
  - Send and receive messages electronically, improving efficiencies and reducing communication costs.
  - Route messages to the correct individual or group within your organization.

- **Lab Results**
  - Share critical care-related information with consumers.

- **Interactive Personal Health Record (PHR)**
  - Automatically import information from EHR.
  - View past visits, problem lists, lab results, vital signs, medications, and immunizations.

- **Associated Accounts**
  - Create associated accounts that give access to family members or other caretakers.

- **Customizable Online Forms**
  - Create customized online forms to capture the information most useful to your organization.
  - Automatically route completed forms to individual or groups for review and approval.

- **Continuity of Care Documents**
  - Allow consumers to create and print continuity of care documents.
The registration process is a labor intensive task that requires a substantial amount of staff time. PsychConsult’s Registration provides a streamlined process to register a consumer and collect financial information. This functionality provides additional value by automatically populating relevant information throughout the system.

- Capture extensive demographic information, including family relationships, multiple alias names, employment, housing, education and external identification numbers.
- Maintain consumer address history.
- Track referral sources.
- Associate a photograph with each consumer record.
- Designate consumer-specific alerts and precautions.
- Record financial information, including insurance coverage, financial status, family income, consumer co-payment and co-insurance.
- Access real time eligibility and manage service-level authorizations.
- Calculate and assign sliding-fee scales based on pre-defined parameters.
- Access vendor subcontracting functionality to track services provided by external entities.
- Add fields to capture information unique to an organization.
- Maintain details for legal status and advanced directives.
PsychConsult® Provider Reporting

Executives, managers, service providers and support staff require easy access to comprehensive reporting to address the challenges driving an organization’s performance. PsychConsult includes multiple reporting options for analyzing valuable consumer, financial and clinical data, allowing you to enhance consumer care and create more efficient operations. Dashboards deliver up-to-minute information critical to managing resources and meeting operational goals.

On-Line Reports
- Run and view real time reports.
- Access report details and analyze data from a single screen with one easy click.
- Report on financial, clinical, productivity, and administrative functions/data.
- Sort and filter to select specific criteria and to tailor reports to specific needs.

Reporting Services
- Provides integrated report builder for report management and web site for viewing.
- Manage report caching and user subscriptions.
- Deliver subscriptions to email, file share and printers.
- Includes built-in ad hoc report writer for non-technical users.

Crystal Reports by SAP Business Objects
- Create presentation quality reports defined by your organization and seamlessly integrate into PsychConsult.
- View, print, or export reports in various formats (Excel, PDF, RTF, HTML, and CSV).
PsychConsult® Provider Scheduling

Coordinating the scheduling of consumers, events, facilities, staff, and resources can be a challenging task. With PsychConsult’s Scheduling capabilities, everything you need to manage appointments is at your fingertips. Our intuitive options and point-and-click menus provide multiple ways to quickly view calendars, schedule appointments and allocate resources.

**Appointment Search and Scheduling:**
- Search for appointments by date, location, payor, procedure code and type of appointment.
- Schedule appointments based on clinician profiles, including primary language, treatment approach, demographics and payor credentialing.
- Satisfy and track access standards.
- Record and report on accepted and declined appointments.

**Group Scheduling:**
- Create group appointments with the ability to add or remove members, resources, and clinicians.
- Eliminate duplicate data entry by scheduling a group that defaults appointment details to each member.
- Schedule recurring group appointments automatically.

**Event Scheduling:**
- Create and track events such as community outreach activities.
- Add event-specific documents.

**Staff and Resource Calendars:**
- Reserve administrative time and allow staff members to indicate their availability for specific clinical services.
- View calendars with flexible displays for staff, consumers, resources and locations.
- Specify types of services that can be scheduled into an available time slot.